

*Per la PACE nel Mondo,
fra i GIOVANI di Paesi diversi,
con la CULTURA - Incontrarsi,
Conoscersi, Comprendersi,
per sviluppare l'Amicizia tra i Popoli.*

*For PEACE in the World,
among YOUNG PEOPLE of
different Countries,
through CULTURE - Meeting,
Getting Acquainted,
Understanding each other to
develop Friendship among Peoples.*



GUIDELINES FOR THE PARTICIPATION TO THE “INTERNATIONAL STUDENTS’ WORKSHOPS”

Here below is the guidelines for the students and their teachers who take part to one of the international students' workshop included in the programme 2007-2008 of the Romualdo Del Bianco Foundation

1. ONE UNIVERSITY FOR ONE COUNTRY

Each international seminar is opened to groups of students from universities of different Countries: for each Country only one university is admitted; the selection is made by the Project Leader, by considering the **chronological order of the application received**

2. NUMBER OF PARTICIPANTS ADMITTED:

After a 10 years-experience, the Foundation has decided to set following criteria:

- the seminar is valid only if there are at least 3 universities from 3 different countries; the maximum number is 5 Universities from 5 different countries
- each university must be represented by:
 - o **1 tutor-professor; who will receive a double room**
 - o **1 young assistant professor (optional but preferable)**
 - o **4 students**

The number of students from each university/country must be the same, in order to assure that in each international working teams formed at the beginning of the workshop in Florence, each University/Country is represented. In other words, the students must be grouped in as many international teams of integration, as the number of students coming from each University/Country.

3. CONDITION OF PARTICIPATION:

The project Leader, the tutors/professors as well are invited to mind following few conditions:

- to **supervise and check the quality of the researches** made by their students, during the phases “BEFORE”, “DURING” and “AFTER”; the workshops organised by the Foundation is an occasion to show their knowledge/experience and learn by the other colleagues from other country.
- recognise to their students who take part to the international workshop some **CREDITS** points, for their university career. The Foundation will accept those professors who recognize such an opportunity to their students.
- to strictly respect the timing and modalities of **uploading the works of their students**, made during the 3 different phases of the workshop (see point 6. here below)
- to strictly respect the timing and modalities of **hotel reservation** (see point 6. here below)

4. CONDITION OF ACCOMMODATION:

Being the Foundation aimed to promote the international integration with the Central-Eastern European and Eurasian Countries (Albania, Azerbaijan, Armenia, Bosnia-Herzegovina, Bulgaria, Byelorussia, China, Croatia, Czech Republic, Estonia, Hungary, Kazakhstan, Kyrgyzstan, Kosovo, Latvia, Lithuania, Macedonia, Moldavia, Montenegro, Poland, Republic of Georgia, Romania, Russia, Serbia, Slovakia, Slovenia, Taiwan, Turkey, Turkmenistan, Ukraine, Uzbekistan), and considering the average per-capita economic conditions of those countries, students and professors coming from those countries will receive **free overnight accommodation in Florence (room only, meal and travel expenses excluded; multiple rooms for students, professor in double room, so he/she is free to choose another person with him/her – colleague, wife/husband and so on)**. The accommodation is kindly provided thanks to the co-operation of Vivahotels® Art in our HeArt (www.vivahotels.com). **Nevertheless, the participation of students and professors coming from the Western Countries (Western Europe, U.S.A.) and Japan is welcomed too, and they will benefit of the Vivahotels special fares recognised for Foundation's activities participants.**

5. DURATION OF THE WORKSHOP:

each students' weekly workshop starts on Sunday and ends following Sunday.

6. HOW THE INTERNATIONAL STUDENTS WORKSHOP RUNS:

Each international students workshop is made up by three different phases:

PHASE A): BEFORE THE SEMINAR IN FLORENCE:

“PREPARATION OF THE PRELIMINARY RESEARCH AND THE UPLOADING ON THE WEB”

Each group of university students must prepare a preliminary work about the topic.

Each preliminary research MUST be at least 8.000 characters long, with at most 8 images.

Within 45 DAYS before the starting of the seminar in Florence the work must be uploaded in a special web page provided by the Foundation in the website www.fondazione-delbianco.org ,

PAY ATTENTION: those university who miss the uploading will be excluded by the workshop in Florence.

All requirements are listed in the attached “**INSTRUCTION FOR UPLOADING**”.

The work of each group will be shown in Florence, at the opening session of the workshop, with the others groups of students from different universities.

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“THE ON LINE REGISTRATION OF PARTICIPANTS AND HOTEL BOOKING”

FROM 45 TILL 30 DAYS PRIOR THE ARRIVAL IN FLORENCE each participants MUST:

- to fill up the **on-line application form** through www.fondazione-delbianco.org (please add Passport Number and Date of Birth in case you need a visa support)
- to send via e-mail the final list of the members of each university group (Name, Surname, Gender of professor and students) to Vivahotels Reservation Centre reservation@vivahotels.com , for the hotel booking (in order for the Foundation to keep track of the participations at the workshop, kindly add the e-mail address of the Foundation Romualdo Del Bianco in Cc)

Please note that the Foundation Romualdo Del Bianco has requested to the **Reservation Centre of Vivahotels - Art in our HeArt** to handle completely your hotel reservations; **in order to avoid any inconvenience and cancellation of your participation in the workshop we invite you to respect the deadline.**

All other questions concerning with accommodation (changes in the participants' list, additional days and others) must be addressed directly to Reservation Centre of Vivahotels - Art in our HeArt not to the Foundation, following their instructions.

PHASE B): DURING THE SEMINAR IN FLORENCE: “THE INTERNATIONAL WORKSHOP IN FLORENCE”

- **INTERNATIONAL WORKING-TEAMS OF STUDENTS:**
the meetings in Florence and the discussion in different international teams of study are the right moments to compare the different solution suggested by each Country. Therefore during the first meeting in Florence (usually on Monday morning, according to the weekly workshop programme), the Project Leader, with the help of the other colleagues/professors, **forms different international teams of students, so that in each team must be present one student/representative of each Country.** During the weekly seminar each international working group of students will prepare their work and present it at the end of the week.
- **PRESENTATION OF THE FINAL WORKS:**
Every works must be presented at the final meeting on Friday.
Each work MUST be at least 3.000 characters long, with at most 8 images and must be uploaded in the apposite page web by each working team in the apposite session on Friday morning, by using the Romualdo Del Bianco Foundation web site (see the **“INSTRUCTION FOR UPLOADING”**).
For the smooth working of the workshop it is requested to bring 2 portable personal computers par university group and a digital camera, since the Foundation can put at disposal only one computer for the Friday morning meeting and the pc projector (on request and attended by Foundation's personnel) on Monday morning presentation and Friday evening presentation.
- **THE INTERNATIONAL JURY**
At the end of the workshop (Friday) an international jury (made up by all the teachers who accompanied the students) will select the winning international team work, according to the level of integration and mutual co-operation matured and the level of the work. Only one international team will be winner; since there is one representative of each University/Country participating in each international team, every University/Country will be symbolically awarded, in this way no geographical/cultural discrimination occurs: that is, “international integration without competition among cultures and countries”.
- **PAY ATTENTION:**
No winner will be selected if, for any reason, it is not respected the heterogeneous and equilibrated composition of each international student's team, as in only one of the following cases:
 - all the Universities/Countries are not represented in each international team of students
 - in one of the international team of students are present two or more representative of the same University/Country
 - the international team chosen as winner has not reached a good level of integration/friendship among students
- **THE LIBRARY OF THE FOUNDATION:**
The Foundation kindly ask to all participants a book(s) from each Country also in the original language, with a hand written memory (name, surname, country of provenance, date, group of study) addressed to the Foundation. Each book will be in an international library of the Foundation, at disposal of those who are interested. Similar situation for the drawing/paintings/sculptures/relations or other works; all of these will take part of the museum of the Foundation.
- **THE VIVACARD FRIENDS:**
Thanks to the co-operation of Vivahotels® Art in our HeArt, all participants will receive at their arrival the “VivaCard Friends” a special discount card which let the bearer receive a discounted Vivahotels fare for following stays in Florence.

PHASE D): AFTER THE SEMINAR IN FLORENCE: “THE PREPARATION OF THE FINAL REPORT AND UPLOADING ON THE WEB”

Once back home:

- **PREPARATION OF THE FINAL REPORT**
each university group will prepare a final work, according to the international experiences and knowledge received during their stay in Florence. **Each report MUST be at least 8.000 characters long, with at most 8 images.**
- **UPLOADING OF THE FINAL REPORT AND PHOTO CONTEST**

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the works must be uploaded in a special web page provided in the website www.fondazione-delbianco.org by the Foundation **within 60 DAYS after the end of the workshop** (see "INSTRUCTION FOR UPLOADING")

- **THE IMPORTANCE TO ACCOMPLISH WITH THE PHASE D)**

Phase D) is as important as the previous one, because by comparing the final works with the previous BEFORE'S it is possible to evaluate the influences of the Foundation's activity; in other words the contribution to the spreading of the principles of respect of each cultural identity and their valorisation among youth: for "a past to know together, a common future to built".

That's why it is ABSOLUTELY needed that each university participant should assure the presentation of the new students' works 60 days after the Florentine workshop. In case of lacking, the Foundation will take it in due account when preparing the invitation for the following programme.

7. **THE PHOTOS CONTEST "THE MOST VISITED PHOTOS OF THE 2007-2008 FOUNDATION'S WORKSHOPS"**

Within 60 days by the end of the workshop, each participant student from each university group should upload on the apposite Foundation web page the information reached during their stay in Florence and upload his/her best 4 photos of the week (one for each following categories), joining the international photo contest "**Memories and Impressions of the International Florentine experience promoted and organized by the Romualdo Del Bianco Foundation**" using the following sections:

- i. "feelings inspired by Florence"
- ii. "feelings inspired by international activities"
- iii. "what about the Foundation's activity"
- iv. "new ideas for future activities"

WITHIN 31ST DECEMBER 2008, the best pictures of each section – obtaining the highest number of votes in internet - will be prized with a voucher-prize kindly given by Vivahotels® Art in our HeArt.